

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) between Encore de la Paix, a Massachusetts charitable non-profit corporation (hereinafter referred to as "EDLP") and the Friends of Gabon, a Rhode Island charitable non-profit corporation (hereinafter referred to as "FOG"), effective on the date when this MOU has been executed by both parties. The MOU spells out the mutual understandings of the two parties in supporting the objectives of each organization with specific respect to EDLP-sponsored projects in Gabon.

1. Mission of EDLP.

(A) EDLP undertakes volunteer activities in Gabon that are determined each year through discussions amongst its Officers, Directors and Founding Members. Projects have included repairing schools, building latrines, completing murals, and providing sports equipment, but the organization is flexible enough to include other activities as well. The EDLP Articles of Incorporation limit funding to in-country expenses such as materials, equipment and local labor.

(B) EDLP collaborates with FJC, a fiscal sponsor who processes tax-exempt donations to EDLP and files necessary tax documentation. The agreement with FJC extends only to EDLP, and FOG incurs no responsibility or liability with FJC.

The agreement between EDLP and FJC is attached to this MOU as Exhibit A.

(C) EDLP solicits donations from former Peace Corps Volunteers and staff who served in Gabon; friends and families of former volunteers; corporations; and non-profit organizations and foundations.

(D) EDLP provides two classes of membership: Founding Members and General Members. Founding Members pay a one-time \$50 fee; can serve as Officer and/or Board member; can participate in all EDLP meetings; and are members of FOG. General Members of EDLP comprise any interested members of FOG. They can participate in all EDLP meetings other than Board Meetings. General Members cannot serve as Officer or Board member unless and until they become Founding Members. All members of EDLP are expected to pay any dues levied by FOG.

2. Mission of FOG

(A) FOG serves as a social organization whose principal purpose is to facilitate communication, build comradery and create a spirit of community among Returned Peace Corps Volunteers (RPCVs) who served in Gabon.

(B) The mission of FOG is pursued through distribution of a quarterly newsletter, an annual reunion, and numerous ad hoc and unscheduled gatherings or events.

(C) FOG is the only officially sanctioned affiliate organization of the National Peace Corps Association that represents RPCVs from Gabon. FOG maintains a formal relationship with NPCA and abides by its rules and reporting requirements .

(D) FOG is operated by a volunteer board of directors. Membership is open to anyone and typically costs \$15/year.

3. Joint Agreement

A formal and continuing relationship would be beneficial to the agendas of both organizations. The mission of FOG is to serve as a platform for volunteers who served in Gabon to connect and maintain contact with each other and with their country of service. EDLP is dedicated to completing projects in Gabon as a way of giving back to the people who had a profound impact on volunteers' lives. Former Peace Corps Volunteers who served in Gabon created the two organizations.

NOW THEREFORE, IN CONSIDERATION OF THE ABOVE REPRESENTATIONS, EDLP and FOG agree, through this MOU, to initiate a working relationship designed to support the goals and objectives of both organizations, as follows:

(A) The support of RPCVs who served in Gabon is critical to the success of the volunteer projects undertaken. Therefore, it is important that EDLP keep RPCVs informed and up-to-date about program activities. Through the cooperation and assistance of FOG, EDLP will be able to maintain on-going communication with a large pool of RPCVs as well as other friends of Gabon through the FOG newsletter. EDLP will provide such information to FOG regularly, but not less than each six months, at such times as are necessary to meet the deadlines for the newsletter.

(B) EDLP will:

- Serve as the project arm for FOG, to design, organize and carry out activities in Gabon
- Assist in recruiting members for FOG;
- Reference FOG in all EDLP program descriptions, including the EDLP website;
- Provide FOG with potential contacts of organizations and individuals who might be helpful in achieving its goals and objectives;
- Provide support for FOG-sponsored programs on a case-by-case basis (subject to EDLP Board approval in each instance).
- Maintains full and sole responsibility for its legal and financial relationship with FJC.

(C) FOG will:

- Make the FOG newsletter and website reasonably available to EDLP for promoting activities related to its volunteer projects;
- Provide support for EDLP-sponsored programs on a case-by-case basis (subject to FOG Board approval in each instance);
- Provide EDLP, consistent with FOG's policy of not turning over to other individuals or organizations its membership lists [unless authorized to do so by the each affected

member] with potential contacts of other organizations and individuals that might be helpful in achieving its goals and objectives;

- Assist communication with NPCA and serve as a conduit where national affiliate status is necessary;
- Promote EDLP's projects as "FOG-affiliated" activities and reference the EDLP projects in appropriate FOG materials, as determined from time to time by FOG's Board.
- Assumes no responsibility for third-party relationships that EDLP enters into, including but not limited to the fiscal sponsor FJC.

(D) This agreement has a term of two years, but may be terminated by either party, in its sole discretion, at any time by written notice to the other party.

(E) Notices shall be given in writing to each party as follows:

EDLP: encoredelepaix@grnail.com

FOG: michael@craneassociates.us


IN WITNESS WHEREOF this MOU is executed by the duly authorized officers of the parties.

Encore de la Paix, Inc. (EDLP)

X 

John Dickson
Encore de la Paix

Friends of Gabon (FOG)

X 

Michael Crane, Treasurer,
Friends of Gabon